



## Maintenance Service Technician

City: Raleigh

State: NC

### **Description**

Our Service Technicians share in the responsibility of maintaining the physical property, general maintenance and repairs, make-readies and preventative maintenance programs, while providing exceptional and courteous service to our customers. If you have strong technical skills and the desire to work as part of a team responsible for customer satisfaction and overall property performance, we'd like to hear from you.

### **JOB SUMMARY**

The Service Technician is responsible for performing maintenance and other tasks to ensure the highest quality of service to the community and our customers. Technicians will also ensure the community meets all safety standards, site appearance standards, and that all apartment homes, equipment and amenities are properly maintained. Service technicians are accountable for the completion and documentation of routine and emergency service requests and make readies. Successful service technicians demonstrate the highest level of integrity and professional interaction with residents and fellow team members.

### **QUALIFICATIONS**

High School Diploma, G. E. D.

A minimum of one-year experience as a Service Technician or comparable combined education/experience in property management or related industry

Demonstrate excellent organizational skills with the ability to prioritize and work effectively on multiple tasks in a fast-paced, demanding environment

Be dependable/ reliable and follow through on commitments, producing timely work to required- or higher-standards, and pitching in to get the job completed

HVAC license preferred

Knowledge of appliance repair, electric systems, plumbing repair and carpentry skills

Strong communication and customer service skills

Basic Computer skills preferred

Must pass drug screen and criminal background check

VALID NCDL A MUST and transportation

All interested applicants applying for this position please submit a resume and cover letter to [hr@passagehome.org](mailto:hr@passagehome.org). References available upon request.