



POSITION ANNOUNCEMENT: Chief Executive Officer, Passage Home, Raleigh, North Carolina

BACKGROUND

Passage Home exists to break the cycle of poverty for the communities they serve in Wake County by connecting families and neighborhoods to resources and opportunities. In the late 1980's St. Francis of Assisi Catholic Community in northwest Raleigh and Lincoln Park Holiness Church in southeast Raleigh crossed faith, socioeconomic and geographic barriers to form a partnership. This partnership formed what is known today as Passage Home with the common bond to make a positive change in the lives of fellow Wake County citizens struggling to put food on the table for themselves and their families.

As Wake County's Community Action Agency, Passage Home focuses on family self-sufficiency and youth development. They also own and manage the majority of properties that house families in these programs. To date, they operate and manage nearly 120 apartment units, homes and community buildings.

Passage Home's staff of thirty-five operate collaborative programs and services in the community that include:

Affordable and Transitional Housing

Youth Development programs

The Raleigh Community and Safety Center

Economic Development Projects

The organization is led by a 23-member Board of Directors constituted from the communities they serve, elected public officials, and representatives of private organizations. Passage Home operates with an approximate \$4 million budget with income derived from public and private sources.

To learn more, visit <http://www.passagehome.org/>.

THE LEADERSHIP OPPORTUNITY

- The Chief Executive Officer is the senior executive at Passage Home, Inc. and primary spokesperson and advocate for its mission. As an officer, the CEO leads the organization in developing the infrastructure, culture and competencies necessary to establish and maintain Passage Home as a locally respected and nationally recognized community development corporation.
- The CEO assures that the needs and interests of Passage Home's clients, staff, supporters, public and private donors, lenders and relevant stakeholders are met pursuant to Passage Home's overall mission, and strategic plan.
- The CEO is also responsible for Passage Home's programs, products, services and ensures that it operates efficiently and effectively within the approved budget.

ATTRIBUTES AND SKILLS OF A NEW LEADER

An experienced leader with strong communication and fundraising skills, and well versed in the issues of poverty and affordable housing. Ready to lead an organization that is connecting families and neighborhoods to resources and opportunities. Possess the ability to create and fund programs to develop people, places, and seek opportunities for growth, collaboration, collective impact while strengthening the interests of Passage Home within its key networks.

In addition, he/she should possess the following:

- Bachelors required, Master's level or above preferred in public administration, public policy or business administration.
- Approximately 15 years or more of experience and commensurate experience working in a community development or related field, preferable with a background in human services, real estate, and economic development.
- Demonstrated capacity to work within a culturally rich and racially diverse environment and demonstrate respect, compassion and empowerment of the population we serve
- In-depth knowledge of community economic development, non-profit management, grant writing, fund raising and development, contract management and board relationship and management.
- Entrepreneurial approach with excellent communication, presentation, and interpersonal skills required.
- Excellent writing and critical thinking skills required.
- Must be willing and able to work flexibly in a team environment, manage multiple simultaneous projects and responsibilities, possess the ability to build relationships with high level executives, and the ability to help manage and support change.

APPLICATION PROCESS

Armstrong McGuire & Associates, based in Raleigh, NC is conducting this search. To apply, click on the link to Passage Home's position profile at ArmstrongMcGuire.com/apply. You will see instructions for uploading your cover letter, resume and professional references. In case of any technical problems, contact paul@armstrongmcguire.com.

Review of candidates will begin in October 2017, and continue until the position is filled.

Passage Home is an Equal Opportunity Employer.